

## GROUNDSPERSON, 2018

The Groundsperson maintains and enhances the grounds, gardens and public areas of the Museum; an integral part of the Heritage Farm's interpretive value and a much enjoyed community green space.

Reporting to the Museum Director, duties of the Groundsperson shall include:

- ensure that museum grounds are kept safe, free of debris and attractive
- maintain museum recreation/games areas
- mow lawns, trim shrubs, prune trees as required
- assist with the ongoing development of farm walk and interpretive trail
- weed and maintain pathways, small scale landscaping as required
- maintain/paint/repair public picnic tables and benches, fences, signage
- empty exterior refuse and recycling bins
- empty exterior donation receptacles, restock exterior leaflets/museum literature
- prepare main courtyard for scheduled festivals and events, including canopy set up, seating arrangements, bandstand assembly
- assist museum gardeners in aspects of garden maintenance
- other site maintenance as required
- be friendly and welcoming to museum visitors, assist with queries where possible or refer to other museum staff
- contribute to the overall success of the summer season

Desired qualifications/skills include:

- enrolled in agricultural, horticultural, landscaping or recreation studies
- a genuine interest in recreation, gardens and/or agriculture
- excellent customer service and oral communication skills
- ability to work well with others – tasks are generally collaborative efforts though there is plenty of possibility for individual ideas
- planning and organizational skills to prioritize tasks, balance maintenance with visitor services
- observational skills to be aware of surroundings, site specific considerations
- desire for continuous learning – each day brings new questions and challenges
- knowledge of gardening, landscaping, horticulture considered a definite asset
- handy skills and manual equipment use considered an asset