

Job Description – Clean Leadership 2019 Program

Summary of the Program

The Clean Leadership program (formerly Nova Scotia Youth Conservation Corps or Youth Corps) was established in 1989 to provide Nova Scotian youth with training and employment opportunities in the environmental field. This program engages community partners across the province to hire students to carry out work in the summer months that fosters environmental stewardship. The Clean Leadership program provides Nova Scotian youth with green sector work experience, an enhanced appreciation of the environment and their community, and develops skills for life-long learning (including team-building and leadership skills, increased knowledge for future employment and/or education ventures, program evaluation techniques, and the ability to give back to their community and their environment.

Job Title - Environment Coordinator

Wage - \$14.00/hr

Summary of Position

The community partner for this Summer Student Intern position through the Clean Leadership Program will be *The Cole Harbour Rural Heritage Society*, reporting to the *Executive Director, Janice Kirkbright*. In this position, you will be mainly responsible for the planning and care of the natural assets of the farm, including continued development of the farm's interpretive trail using permaculture principles, organizing and leading monthly volunteer sessions that carry out the trail, grounds, and garden development plans, and overseeing/supervising the activities of horticultural volunteers and horticultural summer staff. The successful candidate needs to have an understanding of plants, wetlands, and farming. Additionally, the candidate must be highly motivated, with excellent written and oral communication skills, and problem-solving skills.

Community Partner

The Cole Harbour Heritage Farm Museum is located on Poplar Drive in a busy, commercial area of Cole Harbour that was once mostly agricultural land. The Cole Harbour Rural Heritage Society and Farm Museum is a non-for-profit community museum dedicated to the preservation and interpretation of Cole Harbour's agricultural past, and to developing understanding of plants, animals, and farming today.

Duties and Responsibilities

- Conduct research on the native plant species of Cole Harbour;
- Plan and assist with the development of habitats along the farm's interpretive trail;
- Plan, organize, and lead monthly volunteer sessions that carry out the trail/grounds/garden development plans;
- Work closely with the horticultural volunteers, ensuring they feel supported throughout the garden season;
- Oversee the planning and implementation of vegetable gardens to coordinate with the Museum food services, pop-up Farmers' Market, interpretation, special events, and local food celebrations;
- Supervise seasonal Horticultural staff;
- Conduct garden and nature tours for visiting schools and community groups;

- Identify key environmental interpretation topics for the development of a community workshop, such as: wetland species and health, fruit and tree development, seed starting, composting, and/or sustainable agriculture

Requirements/Qualifications

- Must be a Canadian citizen or legally entitled to work in Canada;
- Must be between the ages of 15 and 30;
- Must be a full-time student and intending to return to school in fall 2019;
- Is not a member of immediate family of community partner;
- Have an aptitude for safe work practices and the ability to multi-task in a busy work environment;
- Be able to work productively as part of a team while responding to feedback;
- Demonstrated interest in future employment in the environmental or 'green' sector is considered an asset;
- Must have a child abuse registry check;
- Must have a criminal record check.

Working Conditions

The intern may be asked to support other functions of the museum where needed, including visitor experience activities, opening and closing, and animal care.

Physical Requirements

The intern will be expected to work in outdoor weather conditions. At times, this position may be physically demanding, requiring: lifting heavy objects, digging, and kneeling.