

VENDOR APPLICATION:

November 19th, 2022 is the Warm up to Winter Open Air Market at the Cole Harbour Heritage Farm Museum!

The event will be open to the public from 11:00am- 3:00pm.

Rain date: November 20th, 2022

Type of space available to vendors:

- **20 spaces** on the museum grounds for vendors who have their own table and an (optional) pop-up tent.
- Vendor spaces are based on a maximum **12'x12' pop-up tent** (supplied by the vendor). Whether or not you use a tent in your allocated space is up to you. Additionally, you supply a table(s), chairs, shelving, or display to meet your requirements for merchandising and sales.
- **One table space is \$25.00**

*Please print **clearly** and complete each field - this information will be used for marketing and social media:*

Name of Business:
Name of Contact Person(s):
Mailing Address:
Contact Phone # and Email Address:

Website: (if applicable)

Description and four images of products to be sold:

You may email additional high quality images for marketing purposes upon successful registration.

Guidelines:

Sales information: The intent of the *Warm up to Winter Open Air Market* is to showcase hand-made and locally-made crafts. Preference will be given to products best suited to this purpose.

General information:

1. Vendors are required to remain open from 11:00am to 3:00pm on Saturday, November 19th (or Sunday, November 20th in the event of rain or snow).
2. Set-up time is from 9:30am-10:45am on Saturday morning.
3. Vendors ***must*** have their vehicles off the grounds and parked in designated areas before 10:30am.
4. Vendors are responsible for removing any garbage when disassembling their booth.
5. All displays and merchandise must fit within a vendor's allocated 12'x12' space.

Vending applications will be accepted until 4:00pm on Saturday, October 15th.

Email registration form to: hello@coleharbourfarmmuseum.ca

If your vendor application is approved you will be notified by email no later than October 22nd and payment will be required through our website shop page. Instructions for completing the transaction will be communicated by e-mail upon application approval. If you have not been notified by October 22nd, your application could not be accommodated.

Questions? Contact our team at hello@coleharbourfarmmuseum.ca or Call and leave a message at 902-434-0222.

I agree to abide by the guidelines as stated. I will ensure that anyone working for me will understand and follow the rules of the Warm up to Winter Market. Failure to do so will be grounds to disqualify me from participating in the future.

Signature of applicant:

Date: